

## **Chief Administrative Officer's Report**

**May 15, 2024**

### **PROJECT FILES:**

#### **Clare Health Centre:**

- Drywall installation and ceiling work complete.
- HVAC plumbing and electrical distribution complete.
- Installation of door frames and ceiling grid complete.
- Glazing and curtain wall complete.
- Cementitious wall panel system complete.
- Activities planned for end of May/ early June 2024:
  - Drywall taping and firestopping.
  - Painting
  - Flooring

#### **Clare Veterans Centre (CVC):**

- Geotechnical testing is done.
- Updating specs for demolition tender. Expect to issue tender shortly.
- Met with CM and architects to review drawings. A follow-up meeting is scheduled for next week.
- Budget review ongoing (Class D estimates for now). Preliminary schedule being drafted.
- Target date for Tender Package 1 to be confirmed at meeting with CM next week.

#### **Meteghan Sidewalks:**

- Project has commenced and is advancing nicely.
- Work crew is framing and pouring to replace existing sidewalk.
- Site work and sewer locates ongoing, in preparation for new sidewalk construction.
- Waiting on catch basins and manholes to be delivered to continue with new sidewalk construction. These are expected early next week.
- Work at intersection and along the Peter Dugas Road to commence late May / early June.
- Anticipated project completion – October 2024.
- Total GoC funding contribution - \$995,558.
- Total municipal contribution - \$626,849.
- Total MCGP funding request - \$1,167,340.
- Total project cost is \$2,789,747.

### **Meteghan Sewer Extension – Sunset Road:**

- **No new developments since November 15<sup>th</sup> - CAO Report.**
- Awaiting revised site plan from developer to finalize system design and prepare tender documents.
- Agreement regarding housing project deliverables has been signed.
- Contribution agreement with GoC's Investing in Canada Infrastructure Program (ICIP) – Green: Environmental Quality stream has been signed.
- Total project cost is \$1,558,000.
- Total ICIP contribution of \$1,142,533 (73.33%).
- Total municipal contribution \$415,467.

### **Wentworth Park:**

- Application to the Community ACCESS-Ability Program (NS Department of Community, Culture, Tourism, and Heritage) for the addition of an accessible kayak launch and the replacement of an existing footbridge along the trail with a more accessible design has been approved in full (\$44,320).
- Accessible kayak launch has been installed.
- New accessible footbridge to commence shortly.
- Park grand re-opening tentatively scheduled for mid-July.
- Total project cost - \$67,152.
- Total municipal contribution - \$22,832.
- Total Community ACCESS-Ability request - \$44,320.

### **Clare & Argyle Acadian Tourism Development Project**

- All 78 vignette narrations are complete. To date, 13 (of 17) Clare vignettes and 8 (of 22) Argyle / Yarmouth vignettes have been completed.
- Total of 39 Panels. Drafts for all 17 Clare panels have been completed with 7 approved thus far. Starting Argyle-Yarmouth panel design next week. To be completed by the end of May.
- Vignette and panel approvals are being vetted through key site contacts.
- Printing will be done in 2 batches this Spring, with installation scheduled for late June / early July.
- Project website will be live by the end of July, once panels are installed and vignettes completed.
- A 1-day VIC Fam Tour is being planned for mid to late July at the selected sites.

### **Fire Service Review:**

- **To be discussed under New Business – Item 12.1**
- RFP was issued with a closing date of March 29, 2024.
- A total of 6 proposals were received.

### **Cape Saint Mary Lighthouse Park:**

- Repairs to lighthouse roof are complete.
- Sourcing three quotes for necessary repairs and grading to the parking lot.

### **Sustainable Communities Challenge Fund**

- **No new developments since March 20<sup>th</sup> - CAO Report.**
- Project has been recommended for approval to the NS Minister of Environment.
- Project approvals under SCCF are expected to be announced in April 2024.

### **LUB and MPS Review:**

- As mentioned last month, one of the project leads for Stantec, André Frenette, has left the company. This created a delay in project reporting. Stantec had reached out to advise of the situation and reassure the Municipality that resources were being assigned to ensure this project remains in good hands and continues moving forward.
- Since then, the What We Heard Report has been submitted and is currently being by staff. It includes the findings from the stakeholders interviews, the public consultation, and the online survey.
- The report is currently being reviewed by staff. Once the review complete, the report will be made available to the public via the Municipality's website.
- Stantec is also finishing up a background report and a summary of the provincial planning standards. These will also be made available to the public once complete.
- In terms of next steps, Stantec will conduct a section public session to share the What We Heard Report with the community and present an early draft of the new Municipal Planning Strategy and Land-Use By-law. The feedback at this session will help inform the final documents.
- In tandem with this session, Stantec will also be organizing a workshop on zoning specifically for private sector.