

Chief Administrative Officer's Report

July 22, 2026

PROJECT FILES:

Clare Veterans Centre (CVC):

- Generator has been installed.
- Graves was on site last week as part of the commissioning. Expected to be completed in the next two weeks.

LUB and MPS Review:

- To be discussed under New Business - Item 12.1

Active Transportation Plan:

- To be discussed under New Business - Item 12.2

Clare Acadian Tourism Experience Initiative 2025-27:

- Grosses Coques Interpretive Signage – Denise Saulnier Design is currently writing interpretive scripts for signage and developing specs for selfie frame with Atlantex Creative Works.
- On Saturday, June 27th, 20 participants took part in a guided tour of historic sites in Clare, as part of a heritage conference organized by La Vieille Maison. Our tourism staff is planning to reoffer 2 similar tours during next year's Festival acadien, one in English and one in French.
- Expo Culturelle (August 14-15) – All the kiosk space inside the gym has been sold, and we have a waiting list. Space outside is selling fast. New for 2026, there will be food vendors, programming on outdoor stage, a bouncy castle and lumberjacks outside on August 15th.
- Conseil des Arts – There is an artist in residence from QC working out of the US-A lighthouse on Fridays through Sundays and interacting with visitors. Artventures studio tour is planned for Saturday, July 25th (i.e., le Transport de Clare taking visitors to the participating galleries).
- Planning underway for Festi-vargue (Comedy Festival, Oct. 30-31) – organized by Ryan Doucette and Daniel LeBlanc. Preliminary program is shaping up, including mentoring workshops, an improv show, and a standup show.

Equipment Storage Building:

- Gutters, heat pump, and shelving have been installed.
- Building is now complete.
- Landscaping and asphalt for entrance to be completed by the end of July.

Washroom Building:

- Railing has been installed.
- Washroom building is complete and open to the public.

Gran Fondo Baie Sainte-Marie:

- 474 registrations as of July 20, 2026. Of these registrations, 31% (or 147) are from out of province.
- NB 69, QC 27, ON 16, PE 10, YT 3, AB 2, BC 2. 14 from USA and 3 International
- There are approximately 120 fewer registrations (or a 30% decrease) compared to the same time last year. All markets down, except QC is up.
- Based on 2025 trends, we can expect another 70-80 registrations between now and event day.

Housing Development – Little Brook:

- **No new developments since June 22nd - CAO Report.**
- Currently 12 units. Of these 12 units, 10 are already tenanted and the remaining 2 are spoken for.
- Two additional units are currently at the manufacturing facility in Concession. Installation is expected in July.
- The goal is to reach 16 units by the late summer / early fall.
- Landscaping of this section of the development (i.e., up to the curb) to begin shortly afterwards.

Housing Development – Meteghan:

- **No new developments since June 22nd - CAO Report.**
- One unit currently on site.
- The unit in question is already spoken for.
- An additional two slabs have been poured and a third is prepped.
- The goal is to have 4 units on site by the end of the year.

Community Clean-up Program:

- \$14,000 was budgeted for the 2026-27 Community Clean-up Program. Funds have now been fully expensed.
- 20 groups participated.
- 88 kms of road and 2 beaches have been cleaned.
- More than 2.45 tons of garbage was collected.

Financial:

- As of June 30, 2026, the Municipality recorded \$12,419,602 in revenues versus \$3,689,499 in expenses, for a surplus of \$8,730,103.
- As of June 30, 2026, the Municipality had a balance of \$7,774,810 in its operating fund, \$727,289 in its capital fund and a total reserve balance of \$3,263,815. The total reserve balance can be broken down as follows:
 - Operating reserve - \$2,540,124
 - Capital reserve - \$108,259
 - Landfill closure reserve - \$391,117
 - Gas tax reserve - \$224,315